



*The mission of the Blairsville-Union County Chamber of Commerce is to positively impact our community and members by facilitating tourism, economic and cultural development.*

## **POSITION ANNOUNCEMENT**

### ***JOB TITLE: PRESIDENT/CEO***

#### **POSITION DESCRIPTION:**

The Blairsville/Union County Chamber of Commerce in Blairsville, Georgia is seeking a full time professional leader to guide the Chamber in day-to-day operations and setting goals for the future of the Blairsville community. The successful candidate will be responsible for directing the Chamber in the initiatives and goals established by the Board and Membership to maintain existing and future programs.

This candidate must have an understanding and experience in managing and growing a member driven organization and be an advocate for teambuilding with all of the groups involved with the Chamber growth and development. The ability to work with city and county governments, the corporate community and related partner organizations is critical to the success of this individual.

#### **KEY RESPONSIBILITIES:**

- Responsible for writing and implementation of the annual program of work for the Chamber
- Prepare the annual operations budget and responsible for maintaining expenditures
- Manage Member recruiting and retention efforts for our current 600+ Chamber Members
- Supervision of Chamber staff which includes, but not limited to, the assignment of duties and job descriptions, annual performance evaluations, and management
- Represents the Chamber as a strong community leader

#### **EDUCATION/EXPERIENCE**

- Bachelor's Degree in business, marketing or related field
- Five or more years of experience with a Chamber of Commerce or similar business related organization
- Certified Chamber of Commerce Executive (CCE), Certified Association Executive (CAE) or US Chamber Institute of Organization Management (IOM) preferred
- Proficient with technology and social media skills.

#### **COMPENSATION:**

- The compensation package will be based on the qualifications and experience of the candidate and will be competitive with other Chambers of comparable membership and size.

**ABOUT BLAIRSVILLE:**

Blairsville, Georgia is located deep in the heart of the Chattahoochee National Forest and North Georgia's Blue Ridge Mountains with a population of 21,566 and a seasonal part-time resident increase of 8,000. We have outstanding healthcare facilities including a state-of-the-art 45-bed hospital. Union County currently serves more than 2,700 students in our Union County Schools for both Blairsville and Suches. It is recognized as one of Georgia's Charter School Systems and remains one of the top rural schools systems in the state.

**CONTACT INFORMATION:**

Please send resume by email to: [resumes@blairsvillechamber.com](mailto:resumes@blairsvillechamber.com)